

# TELEPHONE CALLS DO NOT CONSTITUTE APPEARANCE.

## Judges of Justice Courts of Brazos County, Texas

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## JUSTICE COURT COURTESY LETTER

This letter is furnished as a **courtesy** to you by the Justice Courts of Brazos County to assist you in processing the charges filed against you.

- PLEASE NOTE: The Judge cannot discuss the merits of a pending judicial proceeding prior to trial (*Canon 3(5), Code of Judicial Conduct*). **This means the Judge cannot discuss your citation with you before the trial except for procedural questions.**
- If you FAIL TO RESPOND to the charges BY THE APPEARANCE DATE SHOWN ON THE CITATION, an additional charge may be filed against you for **Violate Promise to Appear** with warrants issued for your arrest. (*WARRANT FEES OF \$50.00 will be issued on each charge for EXECUTING OR PROCESSING A WARRANT.*)
- A JUVENILE who fails to appear by the time and date on a citation may have their license suspended as required by law (Transportation Code Section 729.001). (Juveniles **MUST** be accompanied by parent or guardian for NON TRAFFIC OFFENSES.)
- If you wish to ENTER a PLEA OF GUILTY or NOLO CONTENDERE, please indicate in the proper space provided. A plea of Nolo Contendere means that you do not contest the state's charges against you. The fine and conviction for a Nolo Contendere plea is the same as that for a plea of Guilty. Either plea indicates that you agree to waive appearance before the Court for trial.

Refer to the schedule shown on the reverse side to determine the total amount of fine(s) and costs acceptable by the Court. (These fines apply only to cases handled prior to court trial or judgment being entered.) RETURN A COPY OF THE CITATION AND THIS LETTER WITH YOUR REMITTANCE TO ASSURE PROPER CREDIT.

- If you wish to enter a plea of **NOT GUILTY and desire a trial**, advise the court by checking **#4 on the Reply Form** on or before the appearance date. You will be notified by the court when to appear for trial and any specific requirements of the court concerning bail requirements, etc.
- DRIVING SAFETY COURSE (CCP Art. 45.0511, Driving Safety Course or Motorcycle Operator Course Dismissal Procedures): **Holders of a CDL are NOT eligible for DSC.**
  - You may be able to require that this charge be dismissed by successfully completing a driving safety course or a motorcycle operator training course. You will lose that right if, on or before your appearance date, you do not provide the court with notice of your request to take the course.
  - A CHARGE MAY BE DISMISSED BY COMPLETING A DRIVING SAFETY COURSE IF:
    - You submit your application for the Driving Safety Course and it is approved by the Court.
    - You are charged with a moving traffic violation other than 25 mph or more above the posted speed limit, passing a school bus, construction zone violations w/ workers present, or certain offenses involving traffic accidents;
    - You have not used this option for a ticket with an offense date, the date you broke the law, that is 1 year from the offense date of your current ticket.
    - You have a valid Texas Driver License other than a Commercial Driver License and you provide the court a copy.
    - You provide the court with proof of liability insurance that complies with state law.
    - You pay the court costs of the ticket (\$110.00) in the form of a cashier's check or money order made out to Brazos County.
    - After the Court receives items requested in lines #1, #4, #5, and #6, due on or before your appearance date written on your ticket, you will be given 90 days to complete the following:
      - Obtain a copy of your driving record. You may do this online at [www.texasonline.com](http://www.texasonline.com) with a credit card or completing the DPS form (available at [www.txdps.state.tx.us](http://www.txdps.state.tx.us)) by following the instructions written on the form.
      - Complete a Driving Safety Course that is state approved. (A list is available at [www.tea.state.tx.us/drive/](http://www.tea.state.tx.us/drive/).)

\* Additional general information is available online at [www.co.brazos.tx.us/courts/jp](http://www.co.brazos.tx.us/courts/jp). Information about your case is available at [justiceweb.co.brazos.tx.us](http://justiceweb.co.brazos.tx.us) (JP criminal search) after the JP office receives and enters your case.

**Pay By Cashier's Check or Money Order**  
**NO PERSONAL CHECKS** Payable to: Brazos County

**SCHEDULE OF ACCEPTABLE FINES (Including Court Cost)**  
**APPLICABLE TO MOST MOTOR VEHICLES**

This schedule applies fines paid on or before your appearance date

CONTACT THE APPROPRIATE COURT (IN PERSON OR IN WRITING) FOR:

- Charges or fines not listed
- Fines for any offense which occurred in school zone
- CONSTRUCTION ZONE VIOLATIONS (**W/ workers present**)

You can look up your case at [www.justiceweb.co.brazos.tx.us](http://www.justiceweb.co.brazos.tx.us) and perform a JP Criminal search available after court receives your case.

**SPEEDING OVER THE LIMIT**

1 mph to 9 mph .....	170.00
10 mph to 14 mph .....	210.00
15 mph to 19 mph .....	220.00
20 mph to 22 mph .....	230.00
23 mph to 24 mph .....	260.00
25 mph or over .....	300.00

**OTHER VIOLATIONS**

Littering .....	400.00
Disregard Stop Sign / Traffic Light / Traffic Control Device .....	225.00
Window Tint .....	200.00
Racing or Contest of Speed .....	300.00
Passing Violations.....(Except Emergency Vehicles).....	175.00
Illegal or Improper Turn .....	185.00
*No Driver's License / No Hunting License / No fishing License .....	250.00
Expired Driver's License .....	250.00
Permit Unlicensed Person or Minor to Drive .....	250.00
Operate Unregistered / Expired Vehicle Registration .....	150.00
No Valid Inspection Certificate .....	150.00
Equipment Violations .....	200.00
Fail to Stop for School Bus .....	500.00
Bicycle Violations .....	140.00
No Approved Motorcycle Helmet When Required .....	150.00
**No Liability Insurance..... First Offense.....	400.00
Seat Belt Violation.....(Driver) .....	150.00
Unrestrained Child or Child Safety Seat Violation .....	150.00 - 250.00
Alcoholic Beverage Code Violations .....	Contact Court in Person or in Writing
Violate Promise to Appear (Traffic) .....	280.00
Fail to Appear (Criminal) .....	500.00
Public Intoxication .....	450.00

\*Charges will be dismissed upon presentation of a valid driver's license or a hunter education certificate (if applicable) to the Court, provided the license was valid at the time the Citation was issued, and is presented to the Court within 10 days from the date the Citation was issued.

\*\*Charges will be dismissed upon presentation of evidence of Liability Insurance to the Court, provided the insurance was valid at the time the Citation was issued and is verified by the Court.

Please Note: Neither the Justice Court nor the officer issuing the citation receives any portion of your fine(s). All such fines are deposited in the Brazos County Treasury.

**DO NOT MAIL CASH**

Plea Must Be Made In Writing or In Person On or Before Your Appearance Date  
**Telephone Call Does Not Constitute Appearance**

**REPLY FORM**

**Mail to the Justice Court Marked on the reverse side of this letter.**  
**Enclose a copy of the Citation and Your Drivers License with your reply.**

You are required to keep the court advised of your mailing address until the case is disposed.

PLEASE PRINT OR TYPE:

Name (as appears on license) \_\_\_\_\_

Citation # \_\_\_\_\_ Date of Citation \_\_\_\_\_

Date cited to appear \_\_\_\_\_ Driver's License # \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone# (\_\_\_\_\_) \_\_\_\_\_ Cell Phone# (\_\_\_\_\_) \_\_\_\_\_

Complete either A or B below

**A. PLEA FORM**

Check One:

- 1. I hereby enter a plea of GUILTY and waive appearance for trial. CASHIER'S CHECK OR MONEY ORDER in the amount of the fine is enclosed payable to Brazos County.
- 2. I hereby enter a plea of NOLO CONTENDERE and waive appearance for trial. CASHIER'S CHECK OR MONEY ORDER in the amount of the fine is enclosed payable to Brazos County.
- 3. I hereby enter a plea of NOLO CONTENDERE and request deferred disposition (must contact appropriate court for details).
- 4. I hereby enter a plea of NOT GUILTY and request  a. Trial by Judge  b. Trial by Jury

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_, \_\_\_\_\_

Signature of Defendant

**B. DRIVING SAFETY COURSE APPLICATION**

I hereby request to take a Driving Safety Course CCP Art. 45.0511. Enclosed is my notarized request, proof of liability insurance, a copy of my drivers license, and a cashier's check or money order in the amount of \$110.00

My Plea is :  Guilty  Nolo Contendere

I certify that I have a valid Texas driver's license or permit; that the alleged speed was not 25 mph or more above the posted limit; that I have not completed a course under CCP Art. 45.0511 within the past 12 months and am not in the process of taking such a course; and that I have not completed a course under CCP Art. 45.0511 which is not reflected on my driving record.

I understand that I will be charged court costs and a dismissal fee and that these fees are non-refundable and must be paid to the court before my charge will be dismissed.

I understand that I am not eligible for the Driving Safety Course unless I provide proof of liability insurance as required by Texas Motor Vehicle Safety-Responsibility Act.

\_\_\_\_\_  
Signature of Defendant-Under penalty of perjury

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_, \_\_\_\_\_

Acknowledged and signed before me

\_\_\_\_\_  
Notary Public of the State of Texas

**JUVENILES 16 & UNDER MUST CONTACT COURT WITH PARENT  
OR GUARDIAN BEFORE THEIR APPEARANCE DATE**